



CITY OF BURBANK
275 East Olive Avenue, Burbank, CA 91502
PO Box 7145, Burbank, CA 91510-7145
(818)238-5880

Limitations on Credit Card Transactions

Effective September 20, 2015, the City of Burbank will not process credit card transactions greater than \$9,999.99. This limit applies to single payments or bundled payments of more than one bill/invoice. Multiple transactions in one day may be aggregated and treated as a single transaction subject to the \$9,999.99 limit. Customers who wish to pay an amount greater than \$9,999.99 should consider paying by check or other available electronic alternatives such as Visa or MasterCard debit cards, Automated Clearing House (ACH) debits from a bank account and wire transfers.

We apologize for any inconvenience but took this step in light of growing merchant services costs to process credit card transactions. Please feel free to contact the City Treasurer's Office should you have any questions or concerns.